



EXAMINATION CIRCULAR 5/253

APPEAL FOR RECHECKING OF EXAMINATION RESULTS

KSCP, ACADEMIC SESSION 2025/2026

- **Postgraduate Programmes**
- **Undergraduate Programmes (Full Time, Distance Education & Offshore)**
- **Diploma Programme**

The guidelines for examination results rechecking appeals processes are as follows:-

1. Appeals for the rechecking of examination results for KSCP, Academic Session 2025/2026 can be submitted within the following period :-

25th SEPTEMBER 2026 to 9th OCTOBER 2026

APPEALS FOR THE RECHECKING OF EXAMINATION RESULTS RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED BY THE UNIVERSITY.

2. Regulation of rechecking examination results is not equivalent to the reassessment of examination answer scripts. **Rechecking is only to ensure that all answers in the scripts have been graded, and the calculation of marks awarded are correct.**
3. The process for the appeals of rechecking examination results can be initiated by filling in the “**APPLICATION FORM FOR APPEAL FOR RECHECKING OF EXAMINATION RESULTS**” (English language version) which can be downloaded/ obtained from the website at <https://bpa.usm.my/>.

4. The following document must be attached with the completed application form :-

(a) **A copy of ePayment slip**

A payment of RM50.00 (Fifty Malaysian Ringgit Only) for the rechecking of each examination paper is payable at <https://epayment.usm.my>.

OR

(b) **A copy of the official receipt issued by the USM's Bursary**

Refund Policy: The examination results rechecking fee will be refunded to the student **only if there is a change in the grade awarded.**

The application form and receipt must be sent to:

(a) **FOR STUDENTS OF MAIN CAMPUS, OFFSHORE PROGRAMMES, DISTANCE EDUCATION PROGRAMMES AND POSTGRADUATE PROGRAMMES**

Deputy Registrar, Examination and Graduation Unit,
Academic Management Division, Registry, Level 5, Chancellory Building,
11800 USM, Penang.
(E-mail: exam@usm.my)

(b) **FOR STUDENTS OF TUANKU SYED SIRAJUDDIN ENGINEERING CAMPUS**

Senior Assistant Registrar, Academic Management Division, Registry,
Tuanku Syed Sirajuddin Engineering Campus, Universiti Sains Malaysia,
14300 Nibong Tebal, Penang.
(E-mail: bpa.eng@usm.my)

(c) **FOR STUDENTS OF HEALTH CAMPUS**

Assistant Registrar, Academic Management Unit, Registry,
Health Campus, Universiti Sains Malaysia,
16150 Kubang Kerian, Kelantan
(E-mail: anizan@usm.my)

PAYMENT VIA CHEQUES WILL NOT BE ACCEPTED

5. The Examination and Graduation Unit will announce the outcome of the application upon receiving confirmation of the rechecking of the examination results from the respective School.

Thank you.



(AMRA BINTI OTHMAN)

Deputy Registrar
Examination and Graduation Unit
Academic Management Division

Reference No. : USM.(O) 25/1/xiii/c Jld.34

Date of Issue : 25th September 2026

Date of Expiry : 9th October 2026

Examination and Graduation Unit, Academic Management Division, Registry,
Universiti Sains Malaysia, Level 5, Chancellory Building, 11800 USM, PENANG.

Tel. No. : 04 653 3479 | E-Mail : amra@usm.my

Web : bpa.usm.my & pendaftar.usm.my